

REPUBLIQUE DU CAMEROUN  
Paix – Travail – patrie

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MINISTERE DE L'HABITAT ET DU  
DEVELOPPEMENT URBAIN  
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REPUBLIC OF CAMEROON  
Peace – Work – Fatherland

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MINISTRY OF HOUSING  
AND URBAN DEVELOPMENT  
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**RESTRICTED NATIONAL BID INVITATION**  
**N° 00039/E/2/AONR/MINHDU/CIPM /2022 OF 17 JUNE 2022**  
**FOR TECHNICAL AND ENVIRONMENTAL AND SOCIAL IMPACT STUDY STUDIES FOR THE  
CONSTRUCTION OF CERTAIN ACCESS ROADS TO PUBLIC BUILDINGS IN THE SURROUNDING  
LOCALITIES AND CONNECTION ROADS TO THE YAOUNDE-NSIMALEN HIGHWAY (EMERGENCY  
PROCEDURE).**

**FINANCING: ROADS FUNDS 2022 AND FOLLOWING**

**1. Subject of the Bid Invitation**

On behalf of the state of Cameroon, the Minister of Housing and Urban Development issues a restricted National Bid Invitation for **Technical and Environmental and Social Impact studies for the construction of certain access roads to public buildings in the surrounding localities and connecting roads to the Yaoundé-Nsimalen highway (emergency procedure).**

**2. Allotment**

The services are grouped in a single plot.

**3. Content of the study**

The main objective of the study is to:

Mission 1	Elaborate preliminary studies
Mission 2	Carry out APS studies,
Mission 3	Produce APD studies,
Mission 4	Carry out social and environmental studies

**4. Participation and origin**

Participation in this call for tenders is limited to the technical design offices listed below, pre-qualified at the end of the Call for Expression of Interest N ° 025/E/2/ASMI/MINHDU/2022 of 11 May 2022. These are:

N°	BET	ADRESSES	TELEPHONES
1	CABINET TWS	BP 22 Bafoussam	679 12 03 81
2	Gpt INOV ENGINEERING GROUP / DIDON CONSEIL	BP : 13 069 Yaoundé BP : 30 011 Yaoundé	652 96 32 08 / 677 01 08 08 222 20 69 09 / 656 68 63 90
3	TGBT	BP : 3 969 Yaoundé	656 172 044

**5. Financing**

Studies under this Bid are financed with Roads Fond, fiscal years 2022 and following.

**6. PROVISIONAL AMOUNT**

The provisional amount of the services amounts to 90,000,000 (nineteen million) FCFA inclusive of tax and is distributed as follows:

- Firm phase : 43 751 989 F CFA ;
- Conditional phase : 46 248 011 F CFA.

**7. Consultation of the Bidding Document**

The **hard copy** of the tender document may be consulted during working hours, upon publication of this tender invitation, at the Department of General Administration (Contracts service) of the Ministry of Urban Development and Housing

located on the 9th floor-door 02 of the ministerial building N°1 (in front of Poste Centrale-Yaoundé) and the soft copy on the COLEPS platform at the addresses <http://www.marchespublics.cm> and <http://www.publiccontracts.cm>.

#### 8. Acquisition of the Bidding Documents

Bidding Documents may be consulted and obtained upon publication of this Bid Invitation at the Department of General Administration of the Ministry of Housing and Urban Development (Contracts Service) located at the 09<sup>th</sup> floor, door 09T02, of Ministerial Building No.1 (opposite the Central Post Office), upon presentation of a receipt testifying to the payment of a non-refundable sum of **XAF 100 000 (one hundred thousand)** payable to the Public Treasury.

#### 9. Submission mode

**The submission mode selected for this consultation is online or offline.**

#### 10. Presentation of bids

Tenders shall be divided into three volumes and submitted in a simple envelope as follows:

Volume 1: Administrative documents;

Volume 2: Technical proposal;

Volume 3: Financial offer.

All the constituent documents (volumes 1, 2 and 3) shall be enclosed in a large and sealed outer envelope bearing only the subject of the tender concerned.

In this large fold we will find three (03) sub-folds distributed as follows:

- an envelope containing the Administrative and technical offer in seven (07) copies including one original and six copies each;
- an envelope containing the financial offer in seven (07) copies including one original and six copies;
- an envelope containing a copy of the sample financial offer intended for the ARMP;

The different parts of each offer will be numbered in the order of the DAO, separated by spacers of the same color and connected

In addition to the number of copies of the financial offer required by the special tender regulations, the Tenderer is required to present a copy of this financial offer in a separate sealed envelope and marked as such to serve as a sample offer intended for the Body responsible for the regulation of public procurement (ARMP) for conservation. **Failure to present this witness offer, the result shall be inadmissibility of the offer to the candidate concerned.**

#### 11. Submission of Bids

Each Bid, drafted in French or English, in 07 copies including one original and 06 copies labelled as such shall be forwarded to the Department of General Administration (Contract Service, Bids Office) Ministry of Housing and Urban Development located on the 2<sup>nd</sup> floor of the PDUE project/MINH DU building, behind the DGSN at LONGKAK-Yaoundé (white building with red balcony), latest **on 14<sup>th</sup> July 2022 at 1 p.m, local time**. And shall be labeled as follows:

#### RESTRICTED NATIONAL BID INVITATION

**No 00039/E/2 /AONR/MINH DU/CIPM /2022 OF 17 JUNE 2022**

**FOR TECHNICAL AND ENVIRONMENTAL AND SOCIAL IMPACT STUDY STUDIES FOR THE CONSTRUCTION OF CERTAIN ACCESS ROADS TO PUBLIC BUILDINGS IN THE SURROUNDING LOCALITIES AND CONNECTION ROADS TO THE YAOUNDE-NSIMALEN HIGHWAY (EMERGENCY PROCEDURE).**

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**FINANCING: ROAD FUND 2022 and following**

**“TO BE OPENED ONLY DURING THE EVALUATION SESSION”**

For online submission, the bid must be submitted by the bidder on the COLEPS platform no later than **[14<sup>th</sup> July 2022] at [1 pm, local time]**. A backup copy of the offer stored on a USB key or CD / DVD must be transmitted under sealed cover with a clear and legible "backup copy", in addition to the above mention within the time limits.

The maximum sizes of the documents that will transit on the platform and constitute the offer of the bidder are as follows:

- 5 MB for the Administrative Offer;
- 15 MB for the Technical Offer;
- 5 MO for the Financial Offer.

Accepted formats are:

- PDF format for textual documents;
- JPEG for images.

The candidate will use compression software to reduce the size of the files to be transmitted.]

**NB: For participation, the BET must approach MINMAP (DSI) for the acquisition of security certificates.**

## 12. Provisional guarantee

Each bidder shall enclose in their administrative documents, a provisional guarantee issued by a first class banking institution or insurance company approved by the Ministry in charge of finances amounting to XAF **one million eighty hundred thousand (1 800 000) FCFA** and valid for 30 (thirty days after the bid validity. Under pains of rejection, the provisional guarantee must be produced in their original, dated no more than three months.

## 13. Bids admissibility

Subject to rejection, only originals of the required administrative documents or true copies certified by the issuing authorities (Senior Divisional Officer, Sub-divisional Officer, as the case may be...) shall be accepted, in accordance with the specifications of the Special Tender Regulations. They must be dated not more than three months or issued after the publication date of this Bid Invitation.

## 14. Opening of bids

The opening of bids shall be done in two phases as follows: The opening of administrative and technical bids shall be done on **14<sup>th</sup> July 2022 latest at 2 p.m** in the conference room of the Central Tender Board of the **Ministry of Housing and Urban Development located on the the 2nd floor of the PDUE project/MINHDU building, behind the DGSN at LONGKAK-Yaoundé (white building with red balcony).**

- The opening of financial bids shall be done upon completion of assessment of technical bids scoring at least 70 marks over 100 (70 /100);
- Only bidders' or duly representatives of their choice with a good mastery of the documents shall attend this opening session.

## 15. Execution deadline

The maximum execution deadline provided by the project owner to carry out the studies is **12 (twelve) months** from the date of the reception of the notice to start works.

## 16. Evaluation criteria

### 16.1. Eliminary criteria

Eliminary criteria include:

- A. Absence of the provisional guarantee in the administrative bid ;
- B. Non-production beyond the 48-hour period after the opening of the envelopes, of an administrative document deemed non-compliant or absent;
- C. False declaration or falsified document;
- D. Absence of declaration on honor of non-abandon of public contracts during the last three (03) years;
- E. Not haven presented a Head of Mission with the following qualifications :
  - Education: A Levels +5 in Civil Engineering, Architecture; or Town planner registered with the Professional Order;
  - General Experience: having at least ten (10) years of experience;
  - Specific experience: having held the position of head of mission in at least one (01) similar study or urban road project.

- F. Presence of the diploma and the curriculum vitae of a civil servant in activity, without a document justifying his availability signed by his Minister user or the Minister of his administration of origin;
- G. Non-satisfaction of at least 70% of the essential criteria (i.e. 70 out of 100 points);
- H. Non-compliance of the submission model;
- I. Omission of a document from the financial offer; (Submission; BPU; DQE or SDPU);
- J. Omission of a quantified unit price in the BPU and DQE;
- K. Presence of information on the amount of the financial offer in the administrative or technical offer;
- L. Insufficient number or only copies of offers

## 16.2 Essential Criteria

A –Methodology	/20
B –Bidder's proven references	/20
C – Personnel	/40
D – Equipment	/20

Only bidders scoring more than 70/100 in the technical bid shall have their financial bids assessed.

## 17. Award of the contract

The consultant shall be selected following the lowest bidder formulae in accordance with the procedures prescribed in the Bidding Document. The final score shall be calculated using the weighing combination of the financial and technical scores according the formulae below:

$$N = \frac{70 \times \text{Technical score (TS)} + 30 \times \text{Financial score (FS)}}{100}$$

100

The formula used to determine the financial score (FS) is as follows:

If  $F_m$  is the amount of the lowest bid, its financial score shall be equal to 100 marks. The score of the other bidders calculated from the financial score of the lowest bid shall be obtained with the formulae below:

$$FS = \frac{100 \times F_m}{F}$$

$F_m$  = Amount of the lowest bid

$F$  = Amount of the considered bid

The bidder with highest final score shall be awarded the contract.

## 18. Duration of bids Validity

Bidders shall remain committed to their bids for 90 (ninety) days from the submission deadline.

## 19. Additional information

**19.1.** Additional technical information may be obtained from the Department of Urban Development of Ministry of Housing and Urban Development, located at the 7th floor-door 06 of the ministerial building N°1 (opposite the Yaoundé central post office) or online on the COLEPS platform at: <http://www.marchespublics.cm> and <http://www.publiccontracts.cm>.

**19.2.** For any denunciation of act of corruption, call or send a SMS to MINMAP to the numbers: 673 20 57 25 / 699 37 07 48.

**19.3.** For technical assistance, in the event of a problem related to the use of the platform, please call (+237) 222 238 155/222 235 669 or write to the email address [dsi@minmap.cm](mailto:dsi@minmap.cm).

## 20. Amendment to the Bid Invitation

Optional additives may be made to this DAO in compliance with applicable regulations.

Yaoundé, on **17 JUNE 2022**

### Copies:

- MINMAP
- ARMP
- POSTING