

RESTRICTED NATIONAL BID INVITATION
N° 00040/E/2/AONR/MINH DU/CIPM /2022 OF 17th JUNE 2022
FOR THE CONTROL AND SUPERVISION OF MAINTENANCE, REHABILITATION OR CONSTRUCTION OF
EARTH OR TARRED ROADS IN SOME TOWNS OF CAMEROON (EMERGENCY PROCEDURE).
FINANCING: ROADS FUNDS 2022 AND FOLLOWING

1. Subject of the Bid Invitation

On behalf of the state of Cameroon, the Minister of Housing and Urban Development issues a restricted National Bid Invitation for the control and supervision of maintenance, rehabilitation or construction of earth or tarred roads in some town of Cameroon (emergency procedure) in three (03) plots.

2. Allotment

The services are grouped in three plots and content:

Plot No	Région/Villes	Projet : control and supervision of
1	CENTER / YAOUNDE	maintenance work on a road in the Etoudi district (VAVA hotel crossroads at the Total Energies Manguiers crossroads and total mango tree energies crossroads at the Sorcerer crossroads) including plugging of potholes in the Bastos district
		maintenance work on a lane in the Mimboman district: container entrance and entrance to St Estelle-Fin kindergarten and primary school opposite Hôtel Terminus including primers
2	CENTER / YAOUNDE	maintenance work on a lane in the Omnisport district: Rue 1354
		maintenance work at the level of Carrefour Messassi – Carrefour 4 road in the Nkolondom district
		maintenance work on rue 1894, a place behind the Conference palace Center (Palais des Congrès)
3	FAR NORTH / MORA	maintenance and completion works of Contract No. 0131/E/2/MINH DU/CIPM/20

3. Content of the study

The services consist of:

- ✓ Ensure compliance with the clauses of the works contract;
- ✓ Ensure the quality control of the services performed and proceed or not with the pre-acceptance of the parts of the work performed;
- ✓ Check the quantities to be attached and approve the work accounts;
- ✓ produce periodic control reports;
- ✓ Assist the contracting authority in reception operations;

The services are defined in more detail in the Terms of Reference.

4. Participation and origin

Participation in this call for tenders is limited to the technical design offices listed below, pre-qualified at the end of the Call for Expression of Interest N ° 024/E/2/ASMI/MINH DU/2022 of 11 May 2022. These are:

N°	Consultant's Name	Address
1	BEC LA ROUTIERE	BP : 13704 Yaoundé Tél : 222 22 35 64 / 222 23 53 03
2	DCE	BP 17021 Yaoundé Tél : 677 621 422 / 694 503 456
3	RODCON	B.P.:3617 Yaoundé Tel : 699 968 229/ 699 525 126
4	MAD CONSULTING	Tel : 696 113 329/ 699 932 654

5	BEM INGENIERING	Tél : 696 598 735/ 679 617 893
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5. Financing

Control and supervision under this Bid are financed with Roads Fond, fiscal 2022 and following.

6. PROVISIONAL AMOUNT

The provisional amount is summarized in the table below :

N° lot	Région/Villes	Prestation : Contrôle et Surveillance des :	Montant Prévisionnel
1	CENTER / YAOUNDE	maintenance work on a road in the Etoudi district (VAVA hotel crossroads at the Total Energies Manguiers crossroads and total mango tree energies crossroads at the Sorcerer crossroads) including plugging of potholes in the Bastos district	16 500 000
		maintenance work on a lane in the Mimboman district: container entrance and entrance to St Estelle-Fin kindergarten and primary school opposite Hôtel Terminus including primers	
2	CENTER / YAOUNDE	maintenance work on a lane in the Omnisport district: Rue 1354	23 090 616 (Firm Phase 18 472 493 ; Conditional phase 4 618 123) Fcfa
		maintenance work at the level of Carrefour Messassi – Carrefour 4 road in the Nkolondom district	
		maintenance work on rue 1894, a place behind the Conference palace Center (Palais des Congrès)	
3	FAR NORTH / MORA	maintenance and completion works of Contract No. 0131/E/2/MINH DU/CIPM/20	32 975 868 (Firm Phase : 21 000 000 ; Conditional phase : 11 975 868) Fcfa

7. Consultation of the Bidding Document

The **hard copy** of the tender document may be consulted during working hours, upon publication of this tender invitation, at the Department of General Administration (Contracts service) of the Ministry of Urban Development and Housing located on the 9th floor-door 02 of the ministerial building N°1 (in front of Poste Centrale-Yaoundé) **and the soft copy on the COLEPS platform at the addresses <http://www.marchespublics.cm> and <http://www.publiccontracts.cm>.**

8. Acquisition of the Bidding Documents

Bidding Documents may be consulted and obtained upon publication of this Bid Invitation at the Department of General Administration of the Ministry of Housing and Urban Development (Contracts Service) located at the 09th floor, door 09T02, of Ministerial Building No.1 (opposite the Central Post Office), upon presentation of a receipt testifying to the payment of a non-refundable sum of **XAF 50 000 (Fifty thousand)** payable to the Public Treasury.

9. Submission mode

The submission mode selected for this consultation is online or offline.

10. Presentation of bids

Tenders shall be divided into three volumes and submitted in a simple envelope as follows:

Volume 1: Administrative documents;

Volume 2: Technical proposal;

Volume 3: Financial offer.

All the constituent documents (volumes 1, 2 and 3) shall be enclosed in a large and sealed outer envelope bearing only the subject of the tender concerned.

In this large fold we will find three (03) sub-folds distributed as follows:

- an envelope containing the Administrative and technical offer in seven (07) copies each;
- an envelope containing the financial offer in seven (07) copies including one original and six copies;
- an envelope containing a copy of the sample financial offer intended for the ARMP;

The different parts of each offer will be numbered in the order of the DAO, separated by spacers of the same color and connected

In addition to the number of copies of the financial offer required by the special tender regulations, the Tenderer is required to present a copy of this financial offer in a separate sealed envelope and marked as such to serve as a sample offer intended for the Body responsible for the regulation of public procurement (ARMP) for conservation. Failure to present this witness offer shall result in the inadmissibility of the offer of the candidate concerned.

11. Submission of Bids

Each Bid, drafted in French or English, in 07 copies including one original and 06 copies labelled as such shall be forwarded to the Department of General Administration (Contract Service, Bids Office) Ministry of Housing and Urban Development located on the 2nd floor of the PDUE project/MINH DU building, behind the DGSN at LONGKAK-Yaoundé (white building with red balcony), latest on **19th JULY 2022** at 1 p.m, local time. And shall be labeled as follows:

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FINANCING: ROAD FUND

“TO BE OPENED ONLY DURING THE EVALUATION SESSION”

For online submission, the bid must be submitted by the bidder on the COLEPS platform no later than **[19th july 2022]** at **[1 pm, local time]**. A backup copy of the offer stored on a USB key or CD / DVD must be transmitted under sealed cover with a clear and legible "backup copy", in addition to the above mention within the time limits.

The maximum sizes of the documents that will transit on the platform and constitute the offer of the bidder are as follows:

- 5 MB for the Administrative Offer;
- 15 MB for the Technical Offer;
- 5 MO for the Financial Offer.

Accepted formats are:

- PDF format for textual documents;
- JPEG for images.

The candidate will use compression software to reduce the size of the files to be transmitted.]

NB: For participation, the BET must approach MINMAP (DSI) for the acquisition of security certificates.

12. Provisional guarantee

Each bidder shall enclose in their administrative documents, a provisional guarantee issued by a first class banking institution or insurance company approved by the Ministry in charge of finances amounting to XAF **four hundred thousand (400 000) FCFA** and valid for 30 (thirty days after the bid validity. Under pains of rejection, the provisional guarantee must be produced in their original, dated no more than three months.

Plot N°	Region	Amount of the Provisional guarantee
1	CENTER	330 000
2	CENTER	461 800
3	FAR NORTH	659 500

13. Bids admissibility

Subject to rejection, only originals of the required administrative documents or true copies certified by the issuing authorities (Senior Divisional Officer, Sub-divisional Officer, as the case may be...) shall be accepted, in accordance with the specifications of the Special Tender Regulations. They must be dated not more than three months or issued after the publication date of this Bid Invitation.

14. Opening of bids

The opening of bids shall be done in two phases as follows: The opening of administrative and technical bids shall be done on **19th July 2022 latest at 2 p.m** in the conference room of the Central Tender Board of the **Ministry of Housing and Urban Development located on the 2nd floor of the PDUE project/MINH DU building, behind the DGSN at LONGKAK-Yaoundé (white building with red balcony).**

- The opening of financial bids shall be done upon completion of assessment of technical bids scoring at least 70 marks over 100 (70 /100);
- Only bidders' or duly representatives of their choice with a good mastery of the documents shall attend this opening session.

15. Execution deadline

The maximum period for execution is provided by the project owner for control and supervision is resuming in the table below.

Plot N°	Region	Execution deadline (month)		
		Firm phase	Conditional phase	Total
1	CENTER	05	0	05
2	CENTER	04	01	05
3	FAR NORTH	03	02	05

16. Evaluation criteria

16.1. Eliminary criteria

Eliminary criteria include:

- A. Absence of the provisional guarantee in the administrative bid ;
- B. Non-production beyond the 48-hour period after the opening of the envelopes, of an administrative document deemed non-compliant or absent;
- C. False declaration or falsified document;
- D. Absence of declaration on honor of non-abandon of public contracts during the last three (03) years;
- E. Not have presented a Head of Mission with the following qualifications :
 - Education: A Levels +3 in Rural Engineering or Civil Engineering, registered with the Professional Order;
 - General Experience: having at least five (05) years of experience;
 - Specific experience: having held the position of head of mission in at least two (02) projects on control and supervision of maintenance roads.
- F. Presence of the diploma and the curriculum vitae of a civil servant in activity, without a document justifying his availability signed by his Minister user or the Minister of his administration of origin;
- G. Non-satisfaction of at least 70% of the essential criteria (i.e. 70 out of 100 points);
- H. Non-compliance of the submission model;
- I. Omission of a document from the financial offer; (Submission; BPU; DQE or SDPU);
- J. Omission of a quantified unit price in the BPU and DQE;
- K. Presence of information on the amount of the financial offer in the administrative or technical offer;
- L. Insufficient number or only copies of offers

16.2 Essential Criteria

A – Supervisory staff	/40
B – Material	/20
C – Methodological note	/20
D- Bidder's justified references	/20

Only bidders scoring more than 70/100 in the technical bid shall have their financial bids assessed.

17. Award of the contract

The consultant will be chosen by the quality-cost selection method (best bidder) in accordance with the procedures described in this DAO.

The final score shall be calculated using the weighing combination of the financial and technical scores according the formulae below:

$$N = \frac{80 \times \text{Technical score (TS)} + 20 \times \text{Financial score (FS)}}{100}$$

The formula used to determine the financial score (FS) is as follows:

If F_m is the amount of the lowest bid, its financial score shall be equal to 100 marks. The score of the other bidders calculated from the financial score of the lowest bid shall be obtained with the formulae below:

$$FS = \frac{100 \times F_m}{F}$$

F_m = Amount of the lowest bid

F = Amount of the considered bid

The bidder with highest final score shall be awarded the contract.

N.B: A bidder cannot be awarded more than one lot

18. Duration of bids Validity

Bidders shall remain committed to their bids for 90 (ninety) days from the submission deadline.

19. Additional information

19.1. Additional technical information may be obtained from the Department of Urban Operation of Ministry of Housing and Urban Development, located at the 7th floor-door 06 of the ministerial building N°1 (opposite the Yaoundé central post office) **or online on the COLEPS platform at: <http://www.marchespublics.cm> and <http://www.publiccontracts.cm>.**

19.2. For any denunciation of act of corruption, call or send a SMS to MINMAP to the numbers: 673 20 57 25 / 699 37 07 48.

19.3. For technical assistance, in the event of a problem related to the use of the platform, please call (+237) 222 238 155/222 235 669 or write to the email address dsi@minmap.cm.

20. Amendment to the Bid Invitation

Optional additives may be made to this DAO in compliance with applicable regulations.

Yaoundé, on **17th JUNE 2022**

Copies:

- MINMAP
- ARMP
- POSTING