

REPUBLIQUE DU CAMEROUN
Paix – Travail – Patrie

MINISTERE DE L'HABITAT ET
DU DEVELOPPEMENT URBAIN

REPUBLIC OF CAMEROON
Peace- Work – Fatherland

MINISTRY OF HOUSING AND
URBAN DEVELOPMENT

N° 00036/E/2/RIIT/MINHUD/2022 OF 17th JUNE 2022
FOR THE PREPARATION OF A GREEN PLAN FOR THE CITY OF NGAOUNDERE
FINANCING: BIP MINHUD / EXERCISES 2022 AND FOLLOWING

1. SUBJECT OF THE CALL FOR TENDERS

The Minister of Housing and Urban Development, Contracting Authority and Contracting Authority, is launching an international Restricted Invitation to Tender for the preparation of the transport and mobilization plan for the city of Ngaoundere.

2. ALLOTMENT

The services are grouped in a single batch.

3. CONSISTENCY OF THE STUDY

The expected services of the consultant, as clearly defined in the Terms of Reference of the study, are divided into five missions:

- **Mission 1** : Preparation and organisation of the process- drafting of the implementation report ;
- **Mission 2** : Establishment of the baseline situation ;
- **Mission 3** : Strategic planning of green city action ;
- **Mission 4** : Green plan ;
- **Mission 5** : Development of the implementation and monitoring plan.

4. PARTICIPATION AND ORIGIN

Participation in this call for tenders is limited to the technical design offices listed below, pre-qualified at the end of the Call for Expression of Interest N ° 011/E/2/ ASMI / MINH DU / 2020 of 26 February 2020. These are:

Consultant	Adresse
Groupement Polygone Sarl / Match Sarl / G2 Conception International	B.P.:33 872 Yaoundé-Cameroun Email : polygonesarl@yahoo.fr Tel : (237) 696 564 095
Groupement -Egis -Egis Villes et transports Cameroun	BP 911 Yaoundé Lieu-dit SIC Hippodrome +33 1 39 41 40 00

the PDVIR/MINH DU project, behind the DGSN at LONGKAK-Yaoundé (white building with balconies painted red), no later than **20th JULY 2022** at **13** hours, local time. Offers must bear the mention:

**“RESTRICTED INTERNATIONAL INVITATION TO TENDER
N° 00036/E/2/RIIT/MINHUD/ITB/20 OF 17th JUNE 2022
FOR THE PREPARATION OF A GREEN PLAN FOR THE CITY OF NGAOUNDERE**

**TO BE OPENED ONLY DURING THE EVALUATION SESSION”
FINANCING: BIP MINHUD/EXERCICES 2022 AND FOLLOWING**

Offers received after the time or date indicated above will be inadmissible.

9. PROVISIONAL SECURITY

Each tenderer must attach to his administrative documents, a provisional bond issued by a first-rate banking establishment or insurance company approved by the Ministry in charge of Finance (the list appears in Exhibit 12 of the DAO), the amount of which is fixed to **TREE MILLION TWO HUNDRED THOUSAND (3,200,000) FCFA** and valid for (30) days beyond the original date of validity of the offers; Under penalty of rejection, the provisional security must be produced in original not more than three (03) months old.

10. ADMISSIBILITY OF OFFERS

Under penalty of rejection, the required administrative documents must be produced in originals or certified copies by the issuing service or an administrative authority (Prefect, Sub-prefect, etc.), in accordance with the provisions of the Supplementary Regulations for the Call for Offers.

They must be dated no more than three (03) months or established after the date of publication of the notice of invitation to tender.

Any offer that does not comply with the provisions of this notice and the Tender File will be declared inadmissible, failure to comply with the models of the documents in the Tender File will result in the rejection of the offer.

11. OPENING OF OFFERS

The opening of tenders will take place in two phases, namely: the opening of administrative and technical offers (1st phase) and the opening of financial offers (2nd phase).

The opening of administrative documents and technical offers will take place on **20 JULY 2022 from 14 hours, local time**, by the Internal Procurement Commission. Only tenderers or their duly authorized representatives with good knowledge of the file can attend this opening session.

The financial offers will take place after the analysis of the technical offers and only the tenderers having obtained a minimum score of **80 points out of 100** will be invited to attend.

12. COMPLETION TIME

The execution period is Seven (07) months and takes effect from the date of notification of the service start-up service order.

13. OFFER EVALUATION CRITERIA

➤ Elimination criteria

- m) *Absence of the bid bond when the bids are opened;*
- n) *Non-production beyond the 48-hour period after the opening of the envelopes, of an administrative document deemed non-compliant or absent;*
- o) *False declaration or falsified document;*
- p) *Absence of Expert in planning and urban development (BAC + 5) diploma, justifying minimum experience as follows:*
 - *Master's degree in urban planning, urban geography or equivalent training;*
 - *At least 10 years experience in sustainable urban planning and policy advice in urban planning or similar projects;*
 - *At least 5 years as supervisor or project manager in a consulting firm or municipal government;*
 - *At least 02 references in developing countries.*
- q) *Non-justification of registration in the professional order for the current year for professionals;*
- r) *Presence of the diploma and the curriculum vitae of a civil servant in activity, without a document justifying his availability signed by his Minister user or the Minister of his administration of origin;*
- s) *Absence of the declaration on the honor of non-abandonment of the markets during the last three (03) years;*
- t) *Failure to meet at least 80% of the essential criteria (80 out of 100 points);*
- u) *Non-compliance of the submission model;*
- v) *Absence of a document from the financial offer;*
- w) *Omission of a unit price quantified in the financial offer;*
- x) *Presence of financial offer information in the administrative documents or in the technical offer;*

➤ Essential criteria

The technical offers will be evaluated 100 points based on the following criteria:

A. Personnel	40 points
B. Technical material, logistic and financial measure	15 points
C. References	30 points
D. Work plan and methodology	10 points
E. Financial Capacity	05 points

The purpose of this evaluation is to highlight the offers accepted for financial analysis, that is to say, those whose scores are higher than **80 out of 100 points and having satisfied all the eliminatory criteria related to the administrative file and the 'technical offer.**

14. ATTRIBUTION

The consultant will be chosen by **the quality-cost selection method (best)** in accordance with the procedures described in this DAO.

15. PERIOD OF VALIDITY OF THE OFFERS

Bidders remain committed by their offer for a period of 90 days from the deadline for submission of bids.

16. ADDITIONAL INFORMATION

16.1. Additional technical information can be obtained at the Division of Studies, Planning and Cooperation of the Ministry of Urban Development and Housing located at the Ministerial building n°1, 4th floor, door 04B09 Tel: 222 21 99 19, at business hours.

16.2. For any whistle blowing, please call or send an SMS to MINMAP at the following numbers: 673 20 57 25/699 37 07 48.

17. ADDENDUM TO THE INVITATION TO TENDER

Any additives may be added to this DAO in accordance with the regulations in force.

18. FIGHT AGAINST CORRUPTION

For any attempted corruption or bad practice, please call MINMAP or send an SMS to the following numbers: 673 20 57 25/699 37 07 48.

YAOUNDE, the **17th JULY 2022**

Amplifications:

- MINMAP
- DG/ARMP
- CHRONO
- ARCHIVES.